

## NOTICE OF MEETING

# ALEXANDRA PALACE AND PARK BOARD

**Tuesday, 16th July, 2019, 7.30 pm - The Londesborough Room,  
Alexandra Palace Way, Wood Green, London N22 7AY**

**Members:** Councillors Anne Stennett (Chair), Eldridge Culverwell (Vice-Chair), Dana Carlin, Nick da Costa, Bob Hare and Sarah Williams

**Co-optees/Non Voting Members:** Jason Beazley (Three Avenues Residents Association (TARA)), Duncan Neill (Muswell Hill and Fortis Green Association), Val Paley (Palace View Residents' Association) and Nigel Willmott (Friends of the Alexandra Palace Theatre)

Quorum: 3

### 1. **FILMING AT MEETINGS**

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

### 2. **APOLOGIES FOR ABSENCE**

### 3. **URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at items 13 & 23 below)

### 4. **DECLARATIONS OF INTERESTS**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

## **5. QUESTIONS, DEPUTATIONS OR PETITIONS**

To consider any questions, deputations or petitions received in accordance with Part 4, Section B29 of the Council's Constitution.

## **6. MINUTES (PAGES 1 - 4)**

To confirm the unrestricted minutes of the Alexandra Palace and Park Board held on 30 April 2019 as an accurate record of the proceedings.

## **7. APPOINTMENTS TO COMMITTEES (PAGES 5 - 10)**

This report updates the Board on the memberships of the Advisory and Consultative Committees for 2019/20 and seeks Board approval of 2019/20 recommended appointments to the Finance, Risk, Resource and Audit Committee (FRRAC), the Alexandra Palace Trading Limited Board (APTL) and Programme Board Members.

## **8. ANNUAL REVIEW OF TRUSTEES' REGISTER OF INTERESTS (PAGES 11 - 16)**

The appendix to this report collates all declared personal interests of Trustees and identifies any conflicts that may arise. New/ changes to declared interests are marked with an asterix.

## **9. REPORT FROM THE CHAIR OF THE FINANCE, RISK, RESOURCE AND AUDIT COMMITTEE (FRRAC) (PAGES 17 - 28)**

This report highlights relevant considerations of the FRRAC at its meeting on 29th January 2019 and makes recommendations to the Board.

**10. TRUST FINANCIAL RESULTS (PAGES 29 - 38)**

This paper sets out the financial position of Alexandra Park and Palace Charitable Trust for April 2019 including the annual forecast of incoming and outgoing resources.

**11. CEO'S REPORT (PAGES 39 - 44)**

This report updates the Board of Trustees on current issues and projects at Alexandra Park and Palace. It also provides additional information on the events programme and a range of activities of the Charitable Trust.

**12. COMPLAINTS ANNUAL REPORT (PAGES 45 - 46)**

To inform the Board of the complaints received in 2018-19 and provide assurance that complaints are investigated and appropriate action taken to prevent recurrence.

**13. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

**14. FUTURE MEETINGS**

15 October 2019  
14 January 2020  
10 March 2020

**15. EXCLUSION OF THE PUBLIC AND PRESS**

Items 16-23 are likely to be subject of a motion to exclude the press and public from the meeting as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 1, Para 2, Para 3 and Para 5.

**16. MINUTES (PAGES 47 - 48)**

To confirm the exempt minutes of the Alexandra Palace and Park Board held on 30 April 2019 as an accurate record of the proceedings

**17. EXEMPT - APPOINTMENTS (PAGES 49 - 50)**

**18. EXEMPT - GOVERNANCE UPDATE (PAGES 51 - 56)**

**19. EXEMPT - CCTV REQUEST (PAGES 57 - 70)**

**20. EXEMPT - DRAFT TRUSTEES ANNUAL REPORT AND ACCOUNTS (PAGES 71 - 126)**

Cover report to follow

- 21. EXEMPT - APTL CHAIR'S REPORT (PAGES 127 - 128)**
- 22. EXEMPT - TRUST FINANCIAL RESULTS (PAGES 129 - 130)**
- 23. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

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Monday, 08 July 2019